

Minutes of a regular meeting of the Marion Planning Commission held in Council Chambers at the Municipal Building on January 9, 2017 at 5:15pm.

CALL TO ORDER: Chairman Cameron Wolfe called the meeting to order.

INVOCATION: Mr. Hicks rendered the invocation.

VISITORS: None.

PRESENT: Chairman Cameron Wolfe, Alice Freeman, Bob Ramsey, Jim Barker, Trey White and Ben Reedy (arriving late) Planning Commission Members, Town Engineer Cecil Hicks, Engineer's Assistant/IT Coordinator Todd Long, Town Manager/Zoning Administrator Bill Rush and Deputy Clerk Anita Catron.

ABSENT: Dan Surface.

DETERMINATION OF A QUORUM: The meeting was called to order, and with 5 voting members present, the Commission has a quorum.

MINUTES: Upon motion of Mrs. Freeman, seconded by Mr. White and a vote of 5 AYES and 0 NOES, the minutes of the meeting held November 14, 2016 were approved as written. (There was no December meeting). Messrs Wolfe, Freeman, White, Barker and Ramsey voted affirmatively.

REPORT OF THE SECRETARY: Mr. Hicks requested to speak to members of Planning Commission. He stated he has worked with Planning Commissioners for 29 years as Zoning Administrator. Mr. Rush will now be assuming this role. He expressed his appreciation to all members for working with him, for help, support, advice and guidance with difficult situations.

REPORT OF STANDING COMMITTEES: No Report.

REPORT OF SPECIAL COMMITTEES: No Report.

REVIEW OF THE TOWN CODE: "TRASH RECEPTACLES": Chairman Wolfe stated the need to continue the discussion from the last meeting on trash receptacles, and turned the floor to Mr. Long for this review. Mr. Long stated he contacted a company and requested a quote for receptacles. The company has two sizes. To order 2,300 of the 32 gallons and 300 of the 24 gallons including the hot stamp the cost would be \$103,000.00. (Mr. Reedy arrived). Discussion ensued regarding an attachment for the trash truck. Mr. Rush discussed the cost and feasibility for doing this. Members inquired about enforcement of the Town Code which already states the requirement for citizens to use receptacles with tight fitting covers and states the set-out time for garbage pick-up. If this could be enforced, there would be less problems with animals getting into the garbage. Discussion ensued. (Mr. White left early). After discussion, Mr. Rush stated he would like to have something that could be posted to let the town's citizens be aware of changes being made for garbage collection requirements. Members would like for a draft document to be created stating the first offense would result in a written warning (the warning would be given only one time), fines would start at a medium level and increase with each offense. Mrs. Freeman requested Mr. Rush to create the draft for Commissioners to review. With all members in agreement, Mr. Rush will proceed with this and e-mail a copy of his draft to each member for review.

RIGHT OF WAY WORDING OR REQUIREMENTS FOR ZONING ORDINANCE AMENDMENT: Chairman Wolfe turned the floor to Mr. Rush for this review. Mr. Rush briefly discussed the needed wording with members and stated he will have more information for them at the next meeting.

OTHER QUESTIONS OR COMMENTS: Chairman Wolfe asked if there were other questions or comments. Mr. Rush explained to members why he felt the need for a change in the Zoning Administrator position. He stated the need to remove a part of the load from Mr. Hicks who also serves as the Assistant Town Manager. He is a 29 year veteran in zoning, and will still be able to write permits and help, but his services are needed more in another area.

The next Planning Commission meeting will be scheduled for February 13, 2017 at 5:15pm.

Upon motion, duly seconded by and a vote of 5 AYES and 0 NOES, the meeting was adjourned.

Chairman

Secretary