

Minutes of a regular meeting of the Town Council of the Town of Marion, Virginia held in the Council Chambers of the Municipal Building on March 3, 2014 at 5:30 p.m.

PRESENT: Mayor David Helms; Jim Barker, Dr. Jim Gates, Tricia Spencer, Suzanne Jennings, Bill Weaver and Larry Carter Council Members; Town Manager Bill Rush; Town Clerk/Director of Finance Cindy Stanley; Town Attorney Mark Fenyk; Smyth County News Representative Stephanie Porter-Nichols; Assistant Town Manager/Town Engineer Cecil Hicks; Town Engineer Assistant Todd Long; Police Chief Rex Anders; Economic Development Director Ken Heath; Public Works Director Jackie Perry; Recreation Program Coordinator Jamie Hall; Golf Course Manager Terry Jennings and Marion Downtown Director Olivia Hall.

ABSENT: Jim Owens.

INVOCATION/PLEDGE TO THE FLAG: Mr. Heath rendered the invocation. Mayor Helms led the Pledge to the Flag.

VISITORS: Jeff Spickard, Susan & Mike Edwards, Bob Lincoln, Charles Wassum and Howard Burton.

MINUTES: Upon motion of Mrs. Jennings, seconded by Mr. Carter and a vote of 6 AYES and 0 NOES, the minutes of the meeting held February 18, 2014 were approved as written. Messrs Weaver, Carter, Jennings, Barker, Spencer and Dr. Gates voted affirmatively.

AGENDA: Upon motion of Mr. Weaver, seconded by Mrs. Jennings and a vote of 6 AYES and 0 NOES, the Agenda was approved with the addition of a closed session 2.2-3711 (A-1).

PUBLIC PRESENTATION: None.

Mr. Barker noted that a representative from Appalachian Power, Kevin Sigmon, held a class in the Senior Citizen Building last Tuesday, February 25, 2014 on the proper tree pruning techniques. Mr. Barker thanked the Edwards for noting the issues with the red light at the intersection in front of the Collins House Inn, as his awareness at this intersection prevented another accident.

Mrs. Jennings reported as the Rotary Club was replacing the Christmas Decoration bulbs, they recommended replacing the Christmas Decorations. She noted the Song of the Mountains had a great performance Saturday night and the new production crew did a great job.

Mayor Helms sent a letter to Comcast Cable in support of the partnership with Emory & Henry College selected programming. He received a correspondence from the Extra Mile Day founder thanking the Town for their participation. Upon motion of Mrs. Jennings, seconded by Mr. Weaver and a vote of 6 AYES and 0 NOES, the Extra Mile Day Program will continue.

Ms. Stanley reported the position for an additional Deputy Clerk has been advertised and review of the applications will begin mid March.

Mr. Jennings noted the last two weeks at the Golf Course had been very busy. He plans to partner with Emory & Henry College to sell some of their golf related items in the Pro Shop. Mr. Rush noted the water damage claim had been paid.

Mr. Perry noted there had been a couple of equipment breakdowns this month.

Mr. Hall reported that the Recreation Department is currently finishing the boys basketball program. Soccer signups have been postponed. Mrs. Jennings thanked Mr. Hall and the staff for their work during this difficult time. Mr. Hall thanked the Town for their support.

Ms. Hall reported that the Town Brochures have been redesigned and three request for proposals for printing were submitted. Ms. Hall recommends awarding the printing to the local business which was the low bidder. Upon motion of Dr. Gates, seconded by Mr. Barker and a vote of 6 AYES and 0 NOES, the printing of the redesigned Town Brochures was awarded to A & B Printing in the amount of \$1,540.87. A National Main Street Representative will be here Wednesday and Thursday to give some recommendations. The 3rd Annual Wedding Showcase was held February 21, 2014. There were brides as far as Jonesboro, Blacksburg and Roanoke attending.

Chief Anders reported that the advertisement for two Police officers was advertised in Saturdays Smyth County News. He also reported additional monitoring of the intersection at the Collins House Inn and the red light there has been recalibrated.

Mr. Heath noted that OSHA had responded to a complaint about asbestos exposure at the Wayne Henderson Appalachian School of Arts. Mr. Rush noted the appropriate procedures for removal of asbestos had been followed and the building had been cleared by OSHA. The completed demolition using Town staff saved a significant amount of money for the project. Following recommendation from DHCD the town is required to pay for the Construction Rebid. Upon motion of Mr. Weaver, seconded by Mrs. Jennings and a vote of 6 AYES and 0 NOES, the Construction rebid was approved not to exceed \$11,075. Mr. Heath noted he has submitted an application for a grant from the Commission of the Arts for the Marion Music Heritage Mural. Mr. Heath will attend a Skills Gap Presentation by VA Tech on March 19, 2014. Smyth County is set to be the next community to be certified "StormReady" by the National Weather Service. There will be a Tornado Drill Tuesday at 10:45 am.

Mr. Hicks noted work will begin on the bridge at the Water Treatment Plant Influent Pump Station this month. He is accepting requests for a list of streets for the paving schedule. The sewer line mapping is complete. Mr. Hicks will be submitting applications for some grants through the Virginia Health Department. The deadline for the applications is April 1, 2014. The water crew is presently working on book 3 on the residential meter replacement project. Mr. Hicks reported that the Planning Commission is still working on the Zoning Ordinance Revision.

Mr. Rush noted the Comcast Cable Franchise contract will expire in July 2016. The PEG Fee Revenue is a set aside fund to be used by municipalities to upgrade capital items. The 2014-2015 budget process is ongoing with the revenues completed and the expenditures to be completed soon. Mr. Rush noted there will be some money budgeted in 2014-2015 for some new Christmas Decorations. National Day of

Service will be April 12, 2014. Mr. Rush noted the Fire/EMS integration is still moving forward and the new Deputy Clerk will primarily be responsible for the billing. Mr. Rush has received a guardrail request from Mr. Stoots. Upon motion of Mr. Weaver, seconded by Mrs. Jennings and a vote of 6 AYES and 0 NOES, this guardrail request will be referred to the Street Committee. He also noted the small purchase procurement numbers are no longer realistic and recommends referral to the Ordinance Committee. Upon motion of Mrs. Jennings, seconded by Mr. Weaver and a vote of 6 AYES and 0 NOES, the small purchase procurement was referred to the Ordinance Committee. Mr. Hicks noted that a draft copy of the Zoning Ordinance Revision will be presented to Council prior to the Public Hearing.

CLOSED SESSION: Pursuant to Code of Virginia, as amended, Section 2.2-3711 (A-1) upon motion of Mrs. Jennings, seconded by Dr. Gates and vote of 6 AYES and 0 NOES, Town Council entered into Closed Session for the purpose of discussion or consideration of personnel matters. Mrs. Jennings moved that Town Council return to Open Session and identified it be known that only those matters legally exempted from Open Session and identified in the motion were discussed during Closed Session. The motion was seconded by Mr. Weaver and carried by a vote of 6 AYES and 0 NOES. The Town Clerk polled the Council Members. Messrs Weaver, Carter, Barker, Jennings, Spencer and Dr. Gates voted affirmatively.

Upon motion, duly seconded and a vote of 6 AYES and 0 NOES, the meeting was adjourned.

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Mayor

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Clerk