

Minutes of a regular meeting of the Marion Planning Commission held in Council Chambers at the Municipal Building on April 8, 2019 at 5:30 pm.

PRESENT: Chairman-Cameron Wolfe, Vice-Chairman Bob Ramsey, Jim Barker, Alice Freeman and Kimberly Austin Planning Commission Members; Town Manager/Zoning Administrator Bill Rush, Assistant Town Manager/ Town Engineer Cecil Hicks, Town Clerk Cindy Y. Stanley, Town Attorney Mark Fenyk, Police Chief John Clair and Police Sergeant Rick Billings.

ABSENT: Trey White and Ben Reedy.

CALL TO ORDER: Chairman Wolfe called the meeting to order.

INVOCATION: Mr. Hicks rendered the invocation.

VISITORS: None

DETERMINATION OF A QUORUM: The meeting was called to order, and with 5 voting members present, the Commission has a quorum.

MINUTES: Upon motion of Mrs. Freeman, seconded by Mr. Ramsey and vote of 4 AYES and 0 NOES, the minutes of the meeting January 14, 2019 were approved as written. Messrs Barker, Ramsey, Freeman and Austin voted affirmatively.

REPORT OF THE SECRETARY: No Report.

REPORT OF STANDING COMMITTEES: No Report.

REPORT OF SPECIAL COMMITTEES: No Report.

ELECTION OF OFFICERS: Chairman Wolfe stated the need to elect officers for Marion Planning Commission and opened the floor to nominations for Chairman of the Board. Mr. Barker made a motion to re-elect Mr. Cameron Wolfe as Chairman. No other nominations were made. Mr. Ramsey seconded this motion and with a vote of 4 AYES, 0 NOES and 1 Abstention (Wolfe) Marion Planning Commission Members re-elected Cameron Wolfe as Chairman. He then opened the floor to nominations for Vice-Chairman. Mrs. Freeman made a motion to elect Kimberly Austin as Vice-Chairman. No other nominations were made. Mr. Ramsey seconded the motion and with a vote of 4 AYES, 0 NOES and 1 Abstention (Austin) Marion Planning Commission Members elected Kimberly Austin as Vice-Chairman.

NEW BUSINESS: Mr. Rush noted there are no guidelines for Planned Unit Developments (PUDs). He asked members to begin researching and reading about PUDs. There will be a basic discussion on this at the next meeting.

OLD BUSINESS: Chief Clair noted his department has a good start on property maintenance and code enforcement. Sergeant Billings appointed as the Property Maintenance Official for the Town of Marion, has been confirmed and recorded by the Virginia Department of Housing and Community Development. Sergeant Billings reported property maintenance request letters have been sent out with expected compliance dates. He has approached the inoperable vehicles by breaking it down into 4 sections. He has drafted new and revised forms for code violations. Sergeant Billings has been personally talking to the citizens about their property maintenance issues and most are being very receptive of this approach. He is working with the taxi cab companies on submitting all the required information, such as list of drivers. Sergeant Billings has been contacting the businesses regarding properly enclosed dumpsters. The next project will be overgrown grass.

Mr. Rush noted the 5 year time frame for updating the Zoning Ordinance is approaching.

Upon motion, duly seconded and a vote of 4 AYES and 0 NOES, the meeting was adjourned at 6:21 pm.

Chairman

Secretary